

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING  
TUESDAY 6<sup>th</sup> September 2016 AT 7.30PM  
WOULDHAM VILLAGE HALL**

Present:

<b>1.</b>	<p><b>APOLOGIES</b> PCSO Jo-Anne Tiller <b>PRESENT:</b> Cllr Jenny Head, Cllr Martin Jukes Cllr David Adams Cllr Andy Marr Cllr Roger Fitzwater Cllr Daphne Parris Cllr Gill Goode Cllr Tim Fulwell BCllr Dave Davis BCllr Roger Dalton <b>8 Members of public</b></p>	
<b>2.</b>	<p><b>MINUTES</b> The minutes of the Parish council meeting held on the 5/7/2016 were proposed by Cllr Jukes and seconded by Cllr Goode to be a true record of proceedings. It was agreed by all other councillors that the minutes were to be signed by the Chairman.</p>	
<b>3.</b>	<p><b>MATTERS ARISING FROM MINUTES</b> Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda. Cllr Fitzwater minutes are longer and more personal than need be, clerk to take note.</p>	
<b>4.</b>	<p><b>DECLARATIONS OF INTEREST</b> Cllr Head Grounds</p>	
<b>5.</b> <b>5.1</b>	<p><b>EXTERNAL REPORTS</b> <b>Borough Councillor: Dave Davis</b> Thanks everyone involved in Fun Day. This night in TMBC the local plan "The Way Forward" is being discussed, it involves the next 20 years housing/employment etc and is critical to the planning process. It is out on Nov 30<sup>th</sup>. There is no plan for any major building in Wouldham, the nearest site is Bushey Wood, most new development and new roads are south of Aylesford. BC Davis suggests we watch closely and actively support the plan. Was the field from the Old School mentioned? It was raised and has been lodged but has not been accepted. BC Dalton: Latest 155 bus news. Following on from a meeting arranged by MP Tracey Crouch who was annoyed that no one had been consulted on their plan to cancel evening buses, Steven Pay KCC agreed to fund the evening service until the end of February. Arriva have accepted. If villagers want this service they have to use it and make sure the driver registers any pass you have. KWC to advertise and encourage other FB sites too. Can disabled users use 155, BC Dalton to find out. There is now an Arriva app so you can tell when the bus will arrive. BC's to find a new contact for Arriva. There was a question on Haymans Wharf Wouldham as to whether there were covenants on the land for a river walk. He has checked with TMBC and there are not, the same family have lived there since 1893.</p>	<p>Cllr Jukes BCllr Dalton</p>
<b>5.2</b>	<p><b>County Councillor: None</b></p>	

<p>5.3 5.4 5.5</p>	<p><b>Police report:</b> The PCSO will no longer provide a report as clerk receives E Watch weekly.</p> <p><b>Neighbourhood Watch Scheme:</b> None. Community Police will ask PCSO about NHW. Any figures that NHW makes any difference? Community police could not answer that question.</p> <p><b>Youth Club:</b> There has been no club during the summer due to staff shortage. Cllr Jukes to find out if someone else interested in running one, need parents involved in the village. Ask on FB</p>	<p>Ask PCSO  Cllr Jukes</p>
<p>6. 6.1  6.2  6.3 6.4</p>	<p><b>PLANNING</b></p> <p><b>Planning applications considered and commented upon by the Planning Committee</b> 16/01900/PDVOR   Status: Requires Permission   Case Type: Planning Application Downs Farm has permission to build barn but needs permission for house. Office to dwelling was refused, need to apply for full planning permission. BCllr Dalton PPP suggests we attend PPP meetings to put any questions we have about this application. 16/02326/RM Phase 2 PV 16/02327/FL Phase 3 PV 16/02509/AT 5 signs on PV</p> <p><b>6.2 Planning consents issued:</b> 16/01508/RM  Reserved matters approved for revised layout for Central open space in PV. 16/01756/FL Installation of public art on the roundabout.</p> <p><b>6.3 Planning applications refused: None</b></p> <p><b>6.4 Other planning issues:</b> Hedge behind Oldfield Drive, 2 x 5m sections void of trees. TMBC need to come out to see if there is a breach of planning.</p>	<p>Clerk</p>
<p>7.</p>	<p><b>PETERS VILLAGE</b></p> <p>Cllr Parris. Riverside railings are 1 metre high with 2 cross rails top and middle. Thinks the gap between the rails unsafe, a child or animal could easily fall through. Cllr Head, compared to Esplanade thought it was fine but feels that ladders and life buoys need to be provided. Clerk to email BCllrs with photos.</p> <p>Cllr Fulwell. Unsuitable for construction vehicles sign have collapsed, Knowle Rd. and Scarborough Lane. Clerk to report.</p> <p>Cllr Parris. Lighting on footpath Russet homes to new school, there isn't any. BC suggests KCC Peter Homewood. Jared. Copy BC</p>	<p>Clerk  Clerk</p>
<p>8.</p>	<p><b>MEMBERS OF PUBLIC</b></p> <p><b>Peter Finch.</b> Since the last PC meeting he has been in touch with MP Tracey Crouch about the speeding through Wouldham, consensus seems to be "wait and see what happens after the bridge opens" which he thinks is unacceptable. He has started a petition in the pubs and shop (although it has now been removed from the shop). There has been a policeman with a speed gun in Burham why can't there be one in Wouldham? (BC comment that this came about after a 6 month campaign from BPC). Can we ask PCSO for help? WPC to look into courses to use speed guns. The road in front of the Church is especially fast. People still need to report incidents, Aylesford have speed bumps because they have many reports of accidents.</p>	<p>Clerk</p>

	<p>Janet Fisher from Borstal. Member of triathlon club in Medway. Janet reports significant speeding in area and with Bridge opening will be even worse. Asks how can we create co-operation between PC's? WPC are aware and monitoring traffic with Peters Bridge. No PC in Borstal, it is Medway. Will try to feedback info to Medway and their MP. There has been talk of cycleway between the 2 for 20 years, KCC, Medway and MP trying to get national river route. Discussion on reducing speed to 40mph , KCC won't do anything without incidents. BC comments that it has been a long term desire to reduce speed to 40mph but an uphill battle, 40mph in New Court Rd (because it is a new road), also 40mph Hell Farm bend but the rest of the road still 60mph. Cllr Jukes recommends Borstal FB to get people mobilized.</p> <p><b>NOT SURE WHO THIS WAS????</b></p> <p>Can we do something about yellow lines in Wouldham to keep buses flowing and at the mouth of Ferry Lane to stop cars parking? It will happen but will take time to come through. BC: Peter Homewood did say he would fund it, it is at the top of list this year and is working through. If this does not work it will go to Joint transportation Board in the New year. TMBC phase 9 will take 3 trips to JTB, earliest will be Sept 2017. Remind PH. Ask for traffic warden.</p>	Clerk
9.	<p><b>STREET LIGHTING:</b></p> <p>Ask when LED lights are being changed? Light outside shop still out, been reported many times. Hall Rd covers have fallen off and Trafalgar Close still out. No lights in Cornwall Cres from 12-6am</p>	Clerk
10.	<p><b>HIGHWAYS AND VERGES:</b></p> <p>WPC to put an "Unsuitable for HGV" sign at top of Knowle Road. Ask Medway Council if we can put sign up at T junction Burham Rd</p>	Clerk
11.	<p><b>FOOTPATHS/PROW:</b></p> <p>Waiting to hear from Robin about Service Level agreement to find out how much devolution would cost.</p> <p>Black Robin (FP6) still not been seen to, steps and hand rail.</p> <p>Work on Wouldham Rd? Clerk to find out when it will happen.</p>	Clerk Clerk
12.	<p><b>ALLOTMENTS:</b></p> <p>UK Power cut cherry trees.</p> <p>Access to Headland through Tramway which is now sold so liaising with allotments for horses to have grazing.</p> <p>PC point of view would be good to have bottom of Tramway for car park. Have asked to be informed as soon as there is a decision.</p>	
13.	<p><b>WOULDHAM COMMON:</b></p> <p>Still very popular with village.</p>	
14.	<p><b>VILLAGE HALL:</b></p> <p><b>Existing Hall:</b></p> <p><b>No meetings.</b></p> <p>14.1 <b>Old chairs.</b> After debate general concensus is that they are sold Medway Queen may be looking. Clerk to contact.</p> <p>14.2 <b>New Hall</b></p> <p>Cllr Fulwell passes around 2 plans. We need to agree a capital budget, agree a revenue budget, need to show a genuine need.</p> <p>All agree to another meeting to discuss fully.</p>	Clerk Clerk

<p><b>14.21</b> <b>14.22</b> <b>14.23</b></p>	<p>Cllr Fulwell Proposes agreement with the email votes taken to decide on the plans 2<sup>nd</sup> Cllr Jukes. All in agreement</p> <p>New plans and selling the current hall, all to be discussed at another meeting</p> <p>Cllr Fitzwater suggests a village email list. Can do a poll on KWC.</p>	
<p><b>15.</b></p>	<p><b>RECREATION GROUND:</b>  <b>CCTV:</b> Manager of FC Wouldham does not have enough funds to buy the container they wanted, said he would come to the meeting to keep us updated, all agree they need to be given a deadline. If they do not want to play in Wouldham we will put new posts up on adult pitch which they can use for training. Clerk to contact.                  Debate on replacing the old shed with a new container, to be used for storage for Fun Day and WPC. It can also hold CCTV with a power source (which can be laid in under car park to road). We could use the existing concrete base and plainings acquired from BAM. A post could be attached to hold 4 CCTV cameras. Discussion on size of container, quote for a 20ft and a 40ft. Discussion on power supply under old Social Club. Get quote from Seeboard for connection. The Fun Day committee may be prepared to pay 50% on container as it will be used by them for storage and on the day.  <b>Report on playground equipment:</b>                  There are residents in the village who may be able to help fix the zip wire, Cllr Fulwell to ask.                  Money held by TMBC from 106 for playground repairs £36899.27.                  Waiting for new quotes before making decision.</p>	<p>Clerk</p> <p>Clerk</p>
<p><b>16.</b> <b>16.1</b> <b>16.2</b>  <b>16.3</b>  <b>16.4</b></p>	<p><b>ADMINISTRATIVE AND FINANCIAL MATTERS:</b>  <b>Approval of accounts: Cllr Adams and Cllr Fulwell sign cheques.</b>  <b>Discuss and approve matters for Parish Magazine:</b>                  Fun Day report, thank Fun Day committee, thanks youth football, speeding through village,  <b>Waste disposal strategy.</b> All agree this is not a useful survey and Councillors can reply as they see necessary.  <b>Telephone box.</b> We now have the contract to buy the phone box for £1. Cllr Head states that the electricity will be used for lights on village sign and Xmas tree lights. Agree to buy the box: Proposed Cllr Parris 2<sup>nd</sup> Fulwell All agree. Cllr Head signs contract.</p>	
<p><b>17.</b></p>	<p><b>CORRESPONDENCE: None</b></p>	
<p><b>18.</b></p>	<p><b>DATE OF NEXT MEETING: 4<sup>th</sup> October 2016</b></p>	
<p><b>19.</b></p>	<p><b>QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK:</b>  <b>Fun Day report.</b> It was a huge success. Eagle Heights were great, few hiccups like power, dog show cancellation, PA. Overall money raised £2352.14. Plan next year: 2 Fun Days on Whitsun and on August Bank Holiday. Whitsun plan for a re-enactment, Barn dance in evening, Band or DJ. August do own dog show and camping on night of Fun Day. Community spirit was great. Dust bins provided were full. Michael Pettitt organized a camp off and the money raised was used for youth football equipment which he has ordered.</p>	

	<p>Hoping to start youth football this week, DBS forms are required (they will be handed out tomorrow)                  Request for footballers to start on weekend as long as they complete form asap. All agree.                  Cllr Adams thanks to Daphne and Martin again for the Fun Day, it did the village proud.                  Clerk on holiday next week and regulations file will be finished and ready for discussion by the next meeting.                  Cllr Goode: Daffodil bulbs along Church wall, all agree                  Media policy to go to Andy and regulations                  Cllr Goode will attend PPP, with Clerk</p> <p><b>Meeting finishes 10pm</b></p>	Clerk
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**Wouldham Parish Council- cashflow to end of financial year 2016-2017**

**For September**

**Bank Account Balance as at 25.08.16**

**Balance brought forward from July 25th 2016**

**Less payments August 16 meeting**

**Current account Nat West** £ 500.00

**Savings account**

**Nationwide** £ 10,349.35

**Reserve account Nat West** £ 37,551.15

39986.29

**Monies belonging to Youth Club** £ 83.00

**Monies belonging to Fun Day (incl 2016 budget)** £ 2,352.14

**Receipts paid in August**

**July** Interest 1.75 £ 1.75

**Cheques remaining uncleared**

3086 VOV PCSO training 200

3094 J Rutherford website 68.39

£ 268.39

**Cheques cleared up to August 25th**

3085 KALC Training £72.00

3087 KALC Good Councillor guide £17.29

3092 Cancelled cheque 0

3093 Cancelled cheque 0

3095 N Grimes Salary £ 1,066.37

3096 SE Water Allotments £ 387.41

3097 Staples Box files £ 20.37

SO Litter Warden £ 199.80

DD	E On	£	21.99	
BACS	Wouldham Fun Day	£	400.00	
				£2,185.23

**Payments to be approved at the September meeting**

SO	Litter Warden		199.8	
DD	E On	street lights	21.99	
3098	Paysafety Ltd	Playground chk	121.8	
3099	Wouldham Village Hall	Council hire	80	
3100	Headland	Verge cutting	70	
3101	N Grimes	Salary	1024.41	
3102	All Saints	Parish mag/grounds	918	
3103	Village Hall	Fun Day	32	
3104	KALC	Finance conference	72	£ 2,540.00

Estimated balance carried forward to September 2016

<b>Current account Nat West</b>	£	500.00
<b>Savings account Nationwide</b>	£	10,349.35
<b>Reserve account Nat West</b>	£	37,177.90
		£ 48,027.25